

Volunteering

At Lakeshore Community Services we are striving to meet new guidelines and criteria for all our programs and with this comes new standards, rules and regulations as our volunteers we requesting the following Don'ts: Thank You

1. Don't perform any medical treatment; it is illegal(e.g. never change a dressing, never apply heat, never cut finger or toe nails)
2. Don't advise, teach or counsel the client about medical matters. Do however, discuss concerns with agency.
3. Don't advise the client or become involved in legal business, or financial matters.
4. Don't get involved in the client's family matters. Try to remain neutral, but do listen. By being there and listening, you are helping.
5. Don't volunteer when you have an infectious condition such as a cold or the flu. Do call and let the office know that you are unable to come.
6. Don't make promises you may not be able to keep.
7. Don't be condescending or patronizing with clients.
8. Don't change the tasks you do for the client without consultation. Keep within the assigned tasks and if new issues arise or you have new ideas do discuss them with agency.
9. Don't talk about the client or the family. When you are talking about your volunteer work, never use client's name or address
10. As a general rule, don't accept gifts or gratuities from clients; please contact the coordinator if you have any questions.
11. Don't perform tasks which might hurt you. We need every good team member and we need you healthy.
12. Don't smoke when you are with the client. Under no circumstances is smoking allowed where oxygen or ventilation therapy is in use.
13. Do not go beyond your volunteer role; if you are uncertain about a client's request or have questions contact the agency.
14. Keep to designated area of home within your role as a volunteer's i.e. If delivering meals stay in main hall or kitchen area.



R

*Valuable is the work you do.
Outstanding in how you always come through.
Loyal, sincere and full of good cheer,
Untiring in your efforts throughout the year.
Notable are the contributions you make,
Trustworthy in every project you take.
Eager to reach your every goal,
Effective in the way you fulfill your role.
eady with a smile like a shining star,
Special and wonderful - that's what you are.*

